CIITS: Viewing Educator Self-Reflections

Viewing Self-Reflections

1. Roll your cursor over Educator Development on the navigation bar and click **View Self-Reflection**

2. Click **Choose another window** to choose which type of educator to view (*Teacher, Therapeutic Specialist, Library Media Specialist, School Psychologist, or Instructional Coach*). NOTE: *You will not need to use the **Filter groups** option since choosing the appropriate window will automatically filter by educator type*

3. The system will display the names of educators for the window you selected. Educators who have submitted their self-reflection will have blue hyperlinks for their name; Educators who have not submitted their self-reflection will appear in black text with a Status of "Not Submitted". Click on the **NAME** of the principal to view their self-reflection

4. The screen will display the self-reflection the educator has entered for each component of their framework

5. Each area will also display the educator's self-assessed rating of *Ineffective, Developing, Accomplished, or Exemplary*

6. Click the Close button at the top of your screen to return to the main page for viewing self-Reflections