

# Principal: Viewing KTIP Observations Quick Reference Card

## CIITS: Viewing KTIP Teacher Observations

Principals have the ability to view observation results for observations that KTIP Resource Teachers conduct on KTIP interns. Please make sure to see the QRC for Creating KTIP Observation Caseloads to ensure that the caseloads are set up correctly for allowing Principals to view the results.

## Viewing KTIP Resource Teacher Observations of Interns

1. Roll your cursor over Educator Development on the navigation bar and click **Observation Summary**
2. Click **Choose another window** to ensure "KTIP Intern by Resource Teacher" is selected
3. The system will display the names of KTIP interns who have been observed by their KTIP resource teacher. Click the name of the KTIP intern to go to the Observation Report for that user
4. For each component, the system will display the observer's score and any comments the observer has added. Each component will also display a **Search for PD** link that will take you to PD Planner to search for PD Activities that you can recommend to the intern

Domain / Component	Score (1-4) ⓘ	Comments
<b>PLANNING AND PREPARATION</b>		
1a: Demonstrating Knowledge Of Content And Pedagogy	3.0	Reviewer Comments: Jones, Joe 07/11/2014 at 3:44 PM
		<a href="#">Q Search For PD</a>

5. Click the **Artifacts** button at the top of the results to view any evidence that has been attached to this observation
6. Click **Year-to-date Summary** to view multiple observation data (if multiple observations have been conducted) side-by-side. This summary can help you track the KTIP intern's progress on each of the components

Framework Area	Jul 17, 2014	Aug 1, 2014	<b>Most Recent</b> Aug 2, 2014	Next Steps
	J. Jones Principal Full	J. Jones Principal Full	J. Jones Principal Full	
<b>DOMAIN: Planning and Preparation</b>				
1a: Demonstrating Knowledge Of Content And Pedagogy	Not rated	3.0	3.0	<a href="#">Search for PD »</a>
1b: Demonstrating Knowledge Of Students	Not rated	3.0	2.0	<a href="#">Search for PD »</a>
1c: Setting Instructional Outcomes	Not rated	3.0	2.0	<a href="#">Search for PD »</a>
1d: Demonstrating Knowledge Of Resources	Not rated	3.0	2.0	<a href="#">Search for PD »</a>
1e: Designing Coherent Instruction	Not rated	3.0	2.0	<a href="#">Search for PD »</a>
1f: Designing Student Assessments	Not rated	3.0	2.0	<a href="#">Search for PD »</a>