

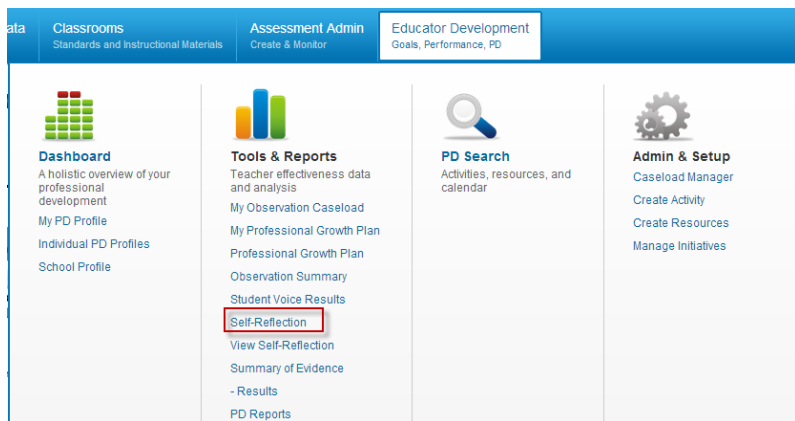
CIITS: Completing Self-Reflections for Principals Quick Reference Card

CIITS: Completing Self-Reflections

Self-reflection is a process by which a principal may judge the effectiveness and adequacy of their performance, effects, knowledge, and beliefs for the purpose of self-improvement. Evidence suggests that self-reflection is a critical component of the evaluation process. (Airason & Gullickson, 2006; Tucker, Stronge, & Gareis, 2002). The goal of self-reflection is to improve principal leadership through ongoing thinking on how professional practices impact student and teacher learning. The attainment of this goal is facilitated through the development of a professional growth plan that either develops or hones professional practices and leadership skills.

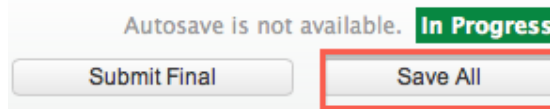
To access Self-Reflections:

1. From the Educator Development menu, click **Self-Reflection**



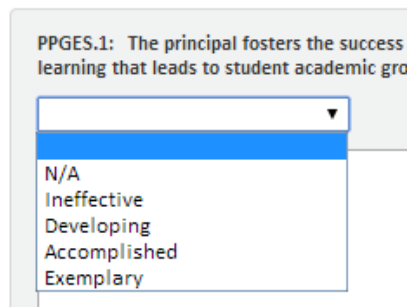
*It is important to **SAVE All** your work as you complete your self-reflection. As a security measure, CIITS will log you off*

after 60 minutes of inactivity and no page refreshes. Typing on the page does not count as activity - clicking the "save" button frequently will prevent your work from being lost.



2. As a self-assessment, select a rating for each of the leadership standards.

Instructional Leadership



3. For each self-assessment, provide a rationale or explanation to support your rating.
4. While your Self-Reflection is "In Progress" you will be able to make edits.



5. To submit your Self-Reflection for Superintendent or Designee review, click **Submit Final**

