

Curriculum Manager: Assigning Resources to Students

To assign a resource a teacher will:

1. Search for the Student materials you wish to assign to your students in Instructional Materials. You will see a filter for intended Audience. To easily find all the student materials click the Student checkbox.
2. You will see an Assign link next to all Student resources.

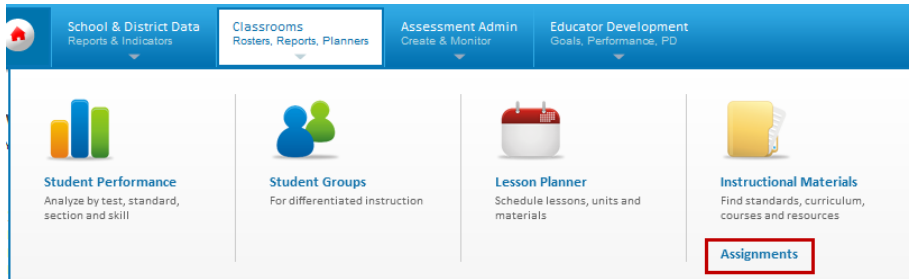
3. Click on the Assign link. A dialogue box will appear.

- Select a Due Date
- Select a Start and End date. Note: The Start and end date will default to a week before and a week after the due date.
- A short message to the students can be added in the Instructions/Comments field. This field has a 250 character limit.
- Select the section(s) to assign the resource.
- Click Assign
- You will see a message next to the resource that says: Assigned by me (1x)

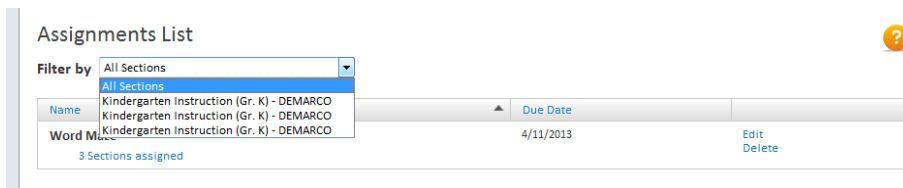
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Tracking Assignments

1. You can track their assignments by clicking on the Assignments link in the Classrooms ribbon.



2. You will see all the resources they have assigned to their sections.



3. You can edit or delete an assignment by clicking on the edit or Delete links. Clicking on the Section link will show the names of the sections to which the material was assigned.



What will Students see?

When a student logs in they will see the materials that have been assigned to them in the My Assignments web part.

