

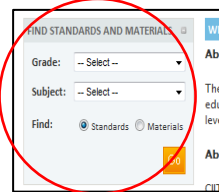
## Classrooms Instruction Quick-Start Guide

Go to <https://ciits.kyschools.us> (bookmark this site for future use)

Sign in with your user credentials. Have your KET EncycloMedia: Discovery Education and SAS Curriculum Pathways login credentials handy

You are now on the **CIITS homepage** where you can:

- Search for Standards and Materials
- Access your class rosters
- Access the Lesson Planner
- Link to related websites

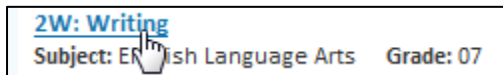


Return to the CIITS homepage at any time by clicking the in the upper left of your screen.

### To Find a Standard or Material

1. In the **Find Standards and Materials** box on the homepage (circled in red above), **select the grade and subject** you are looking for from the dropdown menus. **Select Standards or Materials** for your search. **Click go.**

2. Click on the domain/strand name to see the full standard.



3. In the resources column, **click on the number for the standard** you wish to explore.

2W.A: Text Types and Purposes (Note: These broad types of writing include many subgenres. See Appendix A for definitions of key writing types.)	0	0	0	1
W.CCR.01: Write arguments to support claims in an analysis of substantive topics or texts, using valid reasoning and relevant and sufficient evidence.	0	0	0	18

This will reveal a list of resources aligned to that standard.

4. Deconstructed Standards are displayed at the top of the list and are noted with an asterisk.

**\*Deconstructed Standards: Writing, Standard #1, Grade 7**  
[PREVIEW](#)  
**Subject:** English Language Arts **Grade Level:** 07

The deconstructed standards present a collection of learning targets representing the products underpinning each standard. When addressed collectively, these targets will

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**Discovery: Animal Alphabet**  
[PREVIEW](#)  
**Subject:** English Language Arts **Grade Level:** KG-02

5. Click on the **Deconstructed Standard name** or on preview to see more information about it.
6. Click the **PDF hyperlink** to reveal the learning targets.
7. Click the **Resource name** or preview to learn more about it or access an aligned resource.
8. Click the **URL hyperlink** to view the resource. You will be prompted to **enter your KET EncycloMedia: Discovery Education or SAS Curriculum Pathways username and password**. If you do not have an account, consult the User Guide to find out how to create an account.

### Create a Lesson Plan

You can easily create lessons in the CIITS Classrooms module. Some advantages of creating a lesson in Classrooms are that by easily aligning to standards you can track skills coverage, compare mastery to times taught and locate other related materials

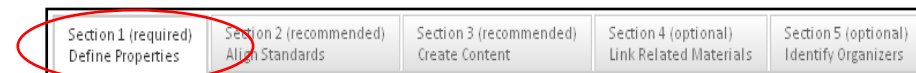
1. Go to Classrooms > Instructional Materials.



2. In the **Create** menu, 'Lesson Plan' is selected by default. Click **Go**.



3. The lesson plan template is divided into tabs. **Enter the requested information into the first tab:** Define Properties (\* required fields).



4. Click **Save and Continue**

5. In Section 2: Align Standards, **check off the standards covered in the lesson.** If desired, you can also select standards for other subjects and/or grade levels.

Section 1 (required) Define Properties | Section 2 (recommended) Align Standards | Section 3 (recommended) Create Content | Section 4 (optional) Link Related Materials

Find and select standards from *Kentucky Standards* to align to this lesson plan:

Subject: Social Studies

Expand All Collapse All

- SS-7-G: Geography
  - SS-7-G-S: Skills and Concepts Students will:
    - SS-7-G-S-3: investigate interactions among human activities and the physical environment
      - SS-7-G-S-3.a: explain how people of world civilizations prior to 1500 A.D. used technology to modify the physical environment to meet their needs

6. After selecting all applicable standards, click **Save and Continue**
7. In the Section 3 Create Content tab, **enter content in one of three ways:** by entering content in the district template, uploading content from another file or by linking to content on a different website.

- District Template** - Use the recommended template by entering content in the district template
- File** - Upload content from another file, such as a Microsoft Word document
- URL** - Enter a link to content on a different website, such as a video or image

8. After creating content, click **Save and Continue**
9. If applicable, you can use Section 4 **to associate one or more resources and/or assessments with the lesson**, including file attachments. The resource might be a map, picture, description of a related video, etc. The assessment might be a rubric or quiz.
10. After adding related materials click **Save and Continue**
11. In the Section 5, **Identify Organizers** tab, check the appropriate items.

Section 1 (required) Define Properties | Section 2 (recommended) Align Standards | Section 3 (recommended) Create Content | Section 4 (optional) Link Related Materials | Section 5 (optional) Identify Organizers

Further describe this lesson plan with organizers from the following categories:

**Characteristics of Highly Effective Teaching & Learning - LEARNING CLIMATE**

- Teacher Characteristics: A. creates learning environments where students are active participants as individuals and as members of collaborative groups
- Teacher Characteristics: F. provides students equitable access to technology, space, participates and is authentically engaged in learning
- Teacher Characteristics: B. motivates
- Teacher Characteristics: G. effectively
- Student Characteristics: B. actively engages in learning
- Student Characteristics: C. demonstrates understanding

12. Scroll down and click **Save**

## Scheduling a Lesson

When you schedule lessons that are aligned to standards, you can not only track how many times each standard has been covered during the school year, but also compare standards coverage to assessment results.

1. Navigate to the the **lesson planner**

Classrooms Standards and Instructional Materials

MY CLASSROOM

Show Me Section: Algebra I - A - 11

Student Groups For differentiated instruction

**Lesson Planner** Schedule lessons, units and materials

Reports

Planner

2. Click the **Schedule Materials** icon on the left sidebar.

Day Week Month

← Week of May 31, 2010 →

Select Calendars: Personal Science 6 READING 6 (1560) - B SCIENCE 6 (3060) - B SCIENCE 6 (3060) - B SOCIAL ST 6 (4060) -

Monday 31st Tuesday 1st Wednesday 2nd Thursday 3rd

Science 6

Marking Period 1

Manners

Boris Rememl

King of the Play

The Name

3. **Choose the location** of the material to schedule. Some tabs may be either not visible or not populated.
- My Materials – Materials that you have personally created or bookmarked from the Materials Bank
  - Materials Bank – Materials loaded by the State
4. **Drag and drop** the lesson or unit to the desired day and section.

LP Corey's Math Lesson Mathematics/05 NO DURATION