Completing Professional Learning Plans
Quick Reference Card

Professional Learning Plans (PLP) or Professional Growth Plans (PGP) consists of goals, which allow educators to track how they would most like to improve. Goals on Professional Learning Plans are aligned to standards and may have descriptions of goals teachers and staff will do to develop themselves in these areas.

A school goal must be set by school administration before other goals can be chosen by teachers.

NOTE: Schoolnet uses the label Professional Growth Plan however Idaho refers to these plans as Professional Learning Plans (PLP)

Completing a Professional Learning Plan

To create Professional Learning Plans:

1. From the Educator Development menu, click **Professional Growth Plans**
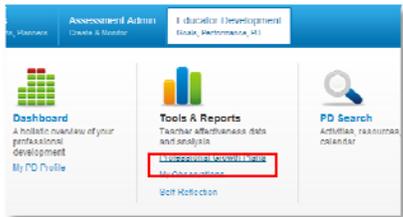
2. If this is your first time choosing your goals read the **Welcome screen**, which will describe how goals must be aligned to standards, and click **Let's Get Started**.
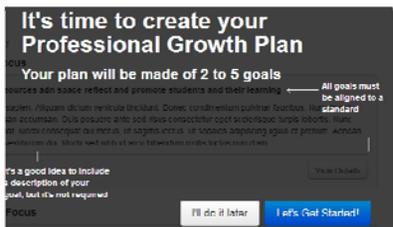
3. Select a standard to be your school goal, which can only be chosen from the standard area your school administrator has chosen.

Optional: Write a description for this goal.

4. Select standards to align to your other goals, and click **Add Goal** if you would like to add additional goals and your school leadership allows you to do so.

5. Click **Save**.

6. When you are ready to submit your PLP/PGP for approval

Click Submit.

This will notify your principal of your new or revised selections. When you submit your PLP/PGP, its status remains **Pending Approval** until it is reviewed by a school administrator.

An administrator will change the status of your PLP/PGP to **Approved** if they are accepted or set the status to **Revision Requested** if they would like to discuss your selection. You will receive an email and notification once your PLP/PGP is approved, or a revision is requested.