
How to get IPT Certification at PSU

On your registration form, check the box to opt in for IPT Certification to let us know you would like to participate. While at PSU, be sure to scan your badge at the door for each of the eight (8) requisite courses from the valid IPT certification courses listed below to verify your attendance in the class. Once you return from PSU, pass the IPT Certification test to receive your IPT badgeⁱ. (Please note: you **must** have PowerSource access to take the Certification test.)



Benefits to you

- Validation of your PowerSchool basics experience.
- Certified to deliver IPT training within your school district.
- Testing fee included in tuition.

Plus all of the wonderful benefits that are part of attending PSU, including opportunities to learn from expert trainers and to network with other PowerSchool learners.

IPT Certification Courses

At least six (6) from this list:

- PowerSchool 101
- PowerTeacher Pro for Teachers Part One
- PowerTeacher Pro for Teachers Part Two
- PowerTeacher Pro for Administrators
- PowerSchool 102
- Conducting Searches in PowerSchool
- Enrollments and Scheduling
- Using System Reports

At least two (2) from this list:

- Attendance Administration
- Decipher and Use PowerSchool Codes
- Excel: Analyze PowerSchool Data
- Incident Management
- Preparing for End of Term
- Attendance Reports
- Excel: Basics and Beyond
- Import and Export
- Managing Staff and Students
- Standards-Based Grading Setup

ⁱ If you were previously certified, please contact us at psu@powerschool.com about getting certified on the most current version of PowerSchool.