## **PowerSchool SIS IPT Certification at PSU**

To participate in PowerSchool SIS Initial Product Training (IPT) Certification, check the "I would like to participate in IPT Certification" check box on your registration form. After PSU, you will receive a link to a three-part online exam. You must have PowerSource access to take the certification exam. Once you pass, you will receive an IPT badge that notifies others you are PowerSchool IPT Certified. If you were previously certified, please contact us at <u>psu@powerschool.com</u> to take the recertification exam and get certified on the latest version of PowerSchool.



## **Certification Benefits**

Your PSU experience includes the opportunity to learn from expert trainers and network with other PowerSchool learners. Additionally, seeking an IPT Certification while at PSU offers the following benefits:

- Validates your PowerSchool basics training experience
- Certifies you to deliver IPT training within your school district
- Qualifies you to take the exams at no additional cost as exams for two certifications are included in your PSU registration fee

## **IPT Certification Courses**

In order to be properly prepared for the IPT exam, the following classes, in addition to at least two more classes from the PSU course catalog that focus on PowerSchool SIS, taking at least **six** of these courses is recommended.

- Attendance Administration
- Attendance Reports
- Conducting Searches in PowerSchool SIS
- Enrollments and Scheduling
- Managing Staff and Students
- PowerSchool SIS 101: Introduction

- PowerSchool SIS 102: Navigation Skills for School Staff
- PowerSchool 103: Counselor and Administrative Staff Skills
- Preparing for End of Term
- Setting Up Grading in PowerSchool SIS
- Using System Reports

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